SPR Research and Education Foundation Education Project Award

The SPR Research and Education Foundation Education Project Grant is intended to provide support for pediatric radiology education projects. Awards will be based on merit, including expertise and available resources, but should also endeavor to focus on education and learning related to unique aspects of imaging or image-guided therapy/intervention in children, promote the importance of imaging or imaging expertise in improving health care in children, cultivate multidisciplinary cooperation, and provide opportunities for additional funding. Projects will be preferred which lead to the creation of enduring web-based or electronic resources to improve teaching and learning of pediatric radiology and which can be disseminated without charge to SPR members and via the World Federation of Pediatric Imaging.

Amount: Up to $50,000 support for 18 months; funds may not be used for salary support of the principal investigator (PI).

General Qualifications

- The project leader must be a member of the Society for Pediatric Radiology.
- Applicants must hold a full-time faculty position in an educational institution at the time the award commences.
- Applicants must be in a department of diagnostic radiology, radiation oncology or nuclear medicine and have completed all advanced training.
- Beginning in 2017, the Foundation will accept only one application per grant category from a Department.

Selection Criteria

A review panel consisting of SPR REF Board members and others with expertise in the areas and topics of each grant will review the application for merit and appropriateness for funding. Final decisions will be subject to the approval of the Board of Directors of the Research & Education Foundation. Applicants will be notified in writing of the disposition of their applications. Depending on the nature of the proposal, one or more of the following guidelines may be applied in the review process:

- Is the project topic aligned with the announced SPR Foundation Grant priorities?
- Does the proposal have relevance to children’s’ health care through education?
- What effect might this educational endeavor have on the existing state of knowledge in:
  - Diagnosis and/or treatment of disease?
  - Morbidity and/or mortality?
  - Utilization of resources for patient care?
  - Patient safety?
  - Education of physicians, scientists and the public?
Application Procedure

- Applicants will complete the online form [https://radsociety.wufoo.com/forms/spr-ref-education-project-grant-application/](https://radsociety.wufoo.com/forms/spr-ref-education-project-grant-application/) and will upload the required documents as the form directs. Applicants are advised to confirm receipt by contacting Jennifer Boylan at jboylan@acr.org.
- **NOTE: Applications must be completed in one online session.**
- The deadline for receipt of applications is March 15.
- The funding announcements will take place at the annual SPR meeting. Candidates will be officially notified of funding decisions shortly after the SPR meeting.

Applicants must supply information noted below. Before submitting your completed application, please confirm that the eligibility criteria have been met and both documentation of research assurances status and a letter of support / recommendation are supplied. Complete applications must be sent via the online form. It is the responsibility of the applicant to confirm electronic delivery by the deadline date.

A. **Cover letter** - A cover letter from the applicant stating his or her address, phone and e-mail address, for use by the SPR office. (upload)

B. **Investigator demographic data** to include:
   - Applicant contact information

C. **Summary of proposed plan** to include:
   - Title
   - Abstract of Proposed Plan (300 words)
   - Detailed plan and bibliography (upload)
     - Detailed Plan: Provide a concise description of the current state of education relating to your proposal identifying the gap that the proposed project proposed to fill. Include any relevant work done by yourself or collaborators. Do not exceed five pages. If necessary, additional pages may be included for the bibliography.
   - Additional Information: Provide any other information describing the environment for the project. Identify support services and the extent to which they will be available.
   - Assessment: State how the efficacy of the educational project will be determined.
   - Dissemination: State how the enduring resources from the project would be disseminated.
   - Award Payment Information: To facilitate fund disbursement if the grant is approved, please supply the payee information and mailing address. The institution will serve as the fiscal agent.
   - Grant Administrator Information: Provide the name, mailing address, phone number and e-mail of the department’s grant administrator.

- **Letters of recommendation** (upload) - One letter must be from the department chair.
- **Budget** (Upload) to include: a complete budget for the proposed education project to include:
  - Information on salary support and benefits if an assistant will be paid by this grant).
  - All direct costs and equipment costs should be included. The SPR Research & Education Foundation does not pay institutional overhead costs, indirect costs, or salary support for the project leader or collaborator(s). Travel expenses for the SPR Annual Meeting may not be paid for by this grant. List all other sources of support applied for or received for the project. Include the applicant’s name, the amount and the date of receipt. Their contributions must be clearly
indicated as in-kind, restricted or unrestricted support. Indicate the compatibility of such additional sources of support with the eligibility criteria and terms of the Grant Policies and Procedures

D. Curriculum Vitae (upload)
E. Mentor/Collaborators - The Project mentor condensed curriculum vitae/bio-sketch must be included (upload)
F. Assurances – A statement of assurances (i.e. IRB approval) is not required for this educational project grant.

Administration of Award

The SPR Research & Education Foundation does not pay institutional indirect costs, PI salary support, or overhead. Travel expenses for the SPR Annual Meeting may not be paid for by this grant. Unexpended funds must be returned to the Foundation.

Payments: SPR Foundation awards will be made to the department in two payments. The initial payment will cover 80% of the total award. A second check to cover the remaining 20% of the grant will be sent upon the receipt of the first interim report, due nine months from the start of the project.

Reports

Brief interim reports are due nine months after the award start date and should include:

- Restate the specific aims/goals of your plan and show the results of your work toward each aim/goal.
- Indicate any deviations you have made from the original plan and explain these changes.
- Indicate the expenditures you have made to date and how they relate to the project.
- Indicate any problems or delays that you have encountered; for example, problems in obtaining protected time, etc.

A final report is due 60 days after the end date of the award and should include:

- A summary of your project.
- Enduring material for education/learning produced by your project.
- Your assessment of the project.
- Indicate if your project will be used in a grant application to another granting agency.
- Indicate the significance of your project relative to pediatric radiology education.
- Indicate the strengths and weaknesses of the SPR Research & Education Foundation grant program in which you participated. How can the program for Education Grants be improved?
- Indicate the influence or role that the grant from the SPR Research & Education Foundation had on your career or will likely have in the future.

If you were unable to meet the stated goals of the project, explain.

SPR Research and Education Foundation Forum

The SPR Research and Education Foundation will hold a Research forum at SPR meetings beginning in 2018 during which all grant recipients from 2 years prior will be expected to provide a presentation on the results of their project. For example, for 2016 grant recipients presented at the SPR REF Forum during the 2018 SPR Meeting.
Publications

If there is a scientific manuscript resulting from your R&E Foundation-funded Education grant, it should be submitted first to the SPR Annual Meeting to be considered for presentation, and/or to the journal *Pediatric Radiology* to be considered for publication. Notification of publication should be sent to the Foundation’s attention via jboylan@acr.org for distribution to the Directors. All posters, publications and oral presentations of R&E Foundation-funded projects must contain appropriate acknowledgment of the Foundation’s support.

Project Dissemination

As noted above, it is expected that resources from completed education projects will be made available for SPR members as a benefit of membership.

Extension

A no-cost extension of the terms of the Grant may be requested to extend the final budget period of a project up to 12 months beyond the original ending date of the grant. The approval of an extension does not include the awarding of additional funds. A request for an extension along with a progress report must be made in writing to the Managing Director at the Foundation’s address/email address before the expiration of the original grant period. The request must state the reason for the extension and the length of the extension requested, and must be co-signed by the department chair. If the project is delayed, interim reports must be submitted every six months. Other requests for changes to the terms of an award should be addressed to the Managing Director with similar documentation and institutional approvals.

Modification or Termination of Support

The Directors reserve the right to modify or terminate the amount of any funds granted under the terms of the Grant program. Generally, such action would be based on the awardee’s receipt of support from sources other than the Foundation, which might: (1) limit the ability of the awardee to successfully complete the terms of the award or; (2) obviate the awardee’s need for funding from the Foundation.