

# SPR Research & Education Foundation Grant Awards

- Seed                       Dorst – Fleischner Seed     Pilot Award
- Research Fellow         Griscom Award (offered in even years)

Applicant:

Title of Research Project:

Use this page for the first page of the application. Pages should be numbered at the bottom right-hand corner of each page throughout the application. Do not use suffixes such as 5a, 5b. Type the last name of the principal investigator (Applicant) in the header at the top right-hand corner of each section, beginning on page 3. Before submitting your completed application, please confirm that the eligibility criteria have been met and that the formatting rules, as outlined in the Method of Application/Format section, have been followed. Applications must contain documentation of research assurances (section VII), if applicable, and a letter of support/recommendation (section VIII). **Please scan these documents into the electronic version of the application.** Complete applications must be sent by email to the SPR office c/o Jennifer Boylan at [jboylan@acr-arrrs.org](mailto:jboylan@acr-arrrs.org). It is the responsibility of the applicant to confirm electronic delivery by the deadline date.

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Every section of this application form must be completed  
Do not leave any portion blank

## Section I: Summary of Proposed Research Plan

Applicant:

This page, when separated from the rest of the application, should serve as a succinct and accurate description of the proposed research plan. The investigator's name and/or the institution's name must not appear anywhere on this page. The summary should include the long-term goals of the proposed work and the methods to be used. Data collection and analysis should be summarized along with the potential significance of this work in the radiologic sciences. Do not exceed one page.

A. **Title:** self-explanatory. B. **Abstract of Proposed Research Plan:** self-explanatory. C. **Research Assurances:** Indicate if the proposed research project involves human subjects, vertebrate animals, ionizing radiation/ radioactive isotopes or other topics that may require assurances such as recombinant DNA research or the use of bio-hazardous materials..

A. Title:

B. Abstract of Proposed Research Plan:

C. Research Assurances:

**Section II: Investigator**

**Applicant:  
Curriculum vitae/biosketch applies to:**

**A. Investigator Data:** This section should be completed for the principal investigator and each investigator/consultant who will work on the proposed study. The investigator data pages must include all past and current funding for co-investigators/consultants who will work on the proposed study.

<b>Investigator name</b> (degrees, title/faculty rank)	
<b>Institution, department</b>	
<b>Office mailing address</b>	
<b>Phone/Fax/E-mail</b>	
<b>Home mailing address</b>	
<b>Preferred mailing address, indicate <i>home</i> or <i>office</i></b>	
<b>Date of birth</b>	
<b>Country of citizenship</b>	
<b>Degrees and diplomas</b> (date, degree, institution)	
<b>Honors received</b>	
<b>Grants received</b> (Include all sources of funding. Specify the amount and percent effort for each)	
<b>Area of professional/scientific interest(s)</b>	
<b>Number of peer-reviewed journal articles</b>	
<b>List no more than five of the investigator's publications related to the proposed research</b> (give complete reference)	
<b>Percent of time that will be allocated to this research project</b>	
<b>Percent of time allocated to other duties</b> (please specify)	

**B. Curriculum Vitae:** In addition to completing section II.A, the **applicant's complete curriculum vitae** (including all past and current funding from any source) must be inserted directly into the application (*Insert - File* or copy/paste) and must follow the formatting and page numbering rules as outlined in the Format section. The applicant's last name must appear in the upper right-hand corner of each page.

**Note:** If co-investigators/consultants will contribute significantly to the proposed study, **a condensed curriculum vitae/bio-sketch, limited to two pages**, should be included with the appropriate name in the upper right-hand corner of each page. **Insert Curriculum Vitae Here** -----

**C. Priority Statement:** This section is to be completed by the principal investigator only. Briefly describe the relevance of the proposed research plan to the priorities of the host institution and departmental research program(s).

### Section III – The Plan

### Applicant:

A. Detailed Plan: Provide a concise description of the current state of knowledge relating to your research proposal, including any relevant work done by yourself or co-investigators. Provide details of the experimental design, methods to be used, data collection and analysis, and significance of the project. If possible, identify potential funding sources that may be interested in the findings obtained with the support of the Grant program. The research plan should be thorough but focused and as brief as possible. Do not exceed five pages. If necessary, additional pages may be included for the bibliography.

B. Resources and Environment: Mark the facilities to be used at the institution where the research will be undertaken. Briefly indicate their capacities, pertinent capabilities, relative proximity and extent of availability.

C. Major Equipment: List the most important items available for this project, noting the location and pertinent capabilities of each.

D. Additional Information: Provide any other information describing the environment for the project. Identify support services and the extent to which they will be available.

E. Award Payment Information: To facilitate fund disbursement if the grant is approved, please supply the payee information and mailing address. This information is available through your institution's research administration office. The institution will serve as the fiscal agent.

F. Grant Administrator Information: Provide the name, mailing address, phone number and e-mail of the department's grant administrator.

A. Detailed Research Plan including, for the Research Fellow award, the name of the project Mentor:

B. Resources and Environment:

- Laboratory:
- Clinical:
- Animal:
- Office:
- Computer:
- Other:

C. Major Equipment:

D. Additional Information:

E. Award Payment Information:

F. Grant Administrator Information:

## Section IV: Budget

**Applicant:**

A. Detailed Budget: Provide a complete budget for the proposed research project, including, where applicable, information on equipment that will be purchased or rented, supplies and materials, other (including salary support and benefits if a laboratory or other assistant will be paid by this grant). All direct costs and equipment costs should be included. The SPR Research & Education Foundation does not pay institutional overhead costs, indirect costs, or salary support (Seed Grant) for the principal or co-investigator(s). Travel expenses for the SPR Annual Meeting may not be paid for by this grant.

B. Other Sources of Support: List all other sources of support applied for or received for the research project. Include the applicant's name, the amount and the date of receipt. Their contributions must be clearly indicated as in-kind, restricted or unrestricted support. Indicate the compatibility of such additional sources of support with the eligibility criteria and terms of the Grant Policies and Procedures

### A. Detailed Budget:

- Total Project Budget: \$
- Amount Requested: \$

### B. Other Sources of Support (pending and received):

**Section V: Signatures**

**Applicant:**

A. Department chair: Original signature of the department chair at the host institution is required. If another administrator's signature is affixed, please explain.

B. Principal Investigator/Applicant: Original signature of the applicant is required.

(Signatures by proxy are acceptable, but if funded, appropriate signatures must be on file before funds will be released.)

**A. Department Chair:**

*I affirm that arrangements for the outlined program have been made, the funds and support services described are available and that all terms and conditions of the SPR Research & Education Foundation Grant program can and will be complied with.*

<b>Name</b> (Degrees, title/faculty rank)	
<b>Institution, department</b>	
<b>Office address</b>	
<b>Phone/Fax/E-mail</b>	
Signature of department chair	Date

**B. Principal Investigator/Applicant:**

*I affirm that the information submitted in this application is accurate and true. If awarded an SPR Research and Education Foundation Grant, I agree to abide by the terms and conditions as stated in the Policies and Procedures section of this application form.*

Principle Investigator/Applicant	Date

## Section VI: Research Assurance Forms

Applicant:

**VII. Research Assurance Forms:** Documentation of approval for the following items, where applicable, must be included with the application. Documentation from the institute(s) where the study will be conducted should include the principal investigator's name, title of the proposed research project, dates of approval and signatures. If prior approval from the Institutional Review Board (IRB) or other review committee(s) has not been obtained by the date of submission of the proposal to SPR, provide evidence that the proposal has been submitted for review; including the date of submission and appropriate signatures.

- **Human Subjects:** If human subjects will be used in the proposed research project, provide documentation of IRB approval for use of human subjects.
- **Vertebrate Animals:** If vertebrate animals will be used in the proposed research project, provide documentation of approval by the institute's Animal Use Committee or equivalent. Animals must be used in compliance with the Guide for the Care and Use of Laboratory Animals or similar guidelines.
- **Ionizing Radiation/Radioactive Isotopes:** If ionizing radiation or radioactive isotopes will be used in these studies, include documentation of approval from the Radiation Safety Committee or equivalent.
- **Other Assurances:** Include documentation of other required assurances such as those that apply to recombinant DNA research or the use of bio-hazardous materials.

**Indicate assurances required by this project and the current status of application/approval:**

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## **Section VIII: Letter of Support/Recommendation**

**Applicant:**

Letter of Support/Recommendation: A letter of support/recommendation from the principal investigator's department chair must be included with the application. The letter should detail the department's reasons for supporting the proposed research, how this activity relates to the overall research activities of the department, a description of departmental support for the project and any other pertinent information that would be useful in evaluating the applicant and proposed research project. .

**Name of Department Chair:**